



## **Remote Online Pupil & Parent Responsible User Agreement**

**Parents, please discuss this agreement with your child so that they fully understand this guidance. Once this has been achieved, then you and your child sign the document and return it to school.**

These rules are a basic outline of the principles for online working.

Please refer to the Remote Learning Document for full details of online protocols when using video conferencing tools such as Zoom.

- ✓ I will only use technology for school purposes as directed by my teacher.
- ✓ I will only use technology when there is an adult in the house and they know I am using it.
- ✓ I will not reveal my passwords to anyone.
- ✓ I will be responsible for my behaviour and actions when using technology, including the resources I access and the language I use.
- ✓ I will make sure that all my communication with students, teachers and others using technology is responsible and sensible.
- ✓ I will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across any such material I will report it immediately to my teacher or my parent.
- ✓ I will not record or take photos/screenshots/ video of my classmates or teachers during video sessions.
- ✓ I understand that when using applications provided by the school that my use can be monitored and logged and be made available to my teachers.
- ✓ I understand that these rules are designed to keep me safe and that if they are not followed, school sanctions will be applied and my parent may be contacted.
- ✓ I understand that zoom is an extension of the classroom and that I should conduct myself as I would in a classroom environment.

This includes:

- ✓ Taking part in a zoom meeting in an environment that is safe, quiet and free from distractions (not in a bedroom).
- ✓ Being on time for the virtual meeting.
- ✓ Being dressed appropriately for learning.
- ✓ Remaining attentive during sessions.
- ✓ Interacting patiently and respectfully with my teachers and peers.
- ✓ Not recording each other's online interactions.
- ✓ Finishing the session when my teacher instructs me to do so.

Pupil's Name: \_\_\_\_\_

Pupil's Class: \_\_\_\_\_

Pupil Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_