

2021-2022

Welcome



Dear Parents / Carers,

I am delighted to welcome you and your child to our school. Cam Woodfield Junior School is on a positive journey in reaching the highest standard of work, behaviour and promoting a sense of purpose and well-being for every child.

As a school, we are now part of a local academy, CBAT (Cotswold Beacon Academy Trust). This is a positive partnership where like-minded leaders have joined forces to promote and drive excellence across schools. CBAT is a small academy trust that consists of the following schools: Berkeley Primary School, Marling Grammar School for Boys and of course us, Cam Woodfield Junior School.



The team and I continue to build on our current drive and ambition to make our school, a place that is noticed for its commitment to raise children's aspirations and to equip them with the skills that will enable children to be resilient and ready for their next challenge. It is our aim to ensure that children at Cam Woodfield Junior School, engage in learning and understand that our environment is a safe and caring one where the learning process can thrive and everyone's contribution is valued. We want all children to be lifelong learners and reach their potential in years to come – everything is possible and this is what we say to children– *'You can achieve and will!'* We believe that every child can succeed and in order for us to achieve this, we create a learning environment that is rich in opportunities and encompasses a wide range of skills taught, both inside and outside the classroom, *so that they can be the best they can be!*

Children learn best when home and school work closely together. This is why the team and I place a great emphasis and importance on our partnership with parents and carers.

During these current unprecedented times, we understand that parents might feel anxious about their child starting in the Juniors come September and that some, if not all children, may also feel this way. So, it is really important that when we are allowed to, we ensure that children in Y2 have the opportunity to visit the school and meet their new year 3 teacher. Once children have started school in September, measures will be put in place, where lessons will not only concentrate on the academics but also on your child's well-being. I would like to reassure you, that the team and I will do our utmost to try and make things as 'normal' as we can, for you and your child when September arrives. The team and I look forward to working with you and your child in the next stage of their education.

Mrs Bennett, Headteacher





Our Vision

At Cam Woodfield Junior School, we want all children to be the best they can be! We will do this by giving them an environment that is both nurturing, inspiring and supports their emotional resilience.

Children will leave us having a rich and enjoyable curriculum that extends their academic ability, promotes their individuality, gives them the skills to enable them to contribute to their community, raises their aspirations and prepares them for their future lives.

We want for each and every child, to have the opportunities and experiences that stretch their imagination and promote a drive to learn more and achieve well in academic, creative learning and sporting excellence.

**From our roots
to our shoots
we grow**

Our Values



Staff

Leadership Team

| Mrs Bennett | Headteacher Designated Safeguarding Lead (DSL) | | Mrs Milton | Upper Key Stage 2 Phase Leader (Y5 & Y6) | |
|--------------------------------|---|-----------------------------------|--------------------------|--|---------------------|
| Mrs Wainwright | Deputy Headteacher, SENDCo & DSL | | Mrs Hulme | Lower Key Stage 2 Phase Leader (Y3 & Y4) | |
| Teachers | Class | Teaching Assistants | Teachers | Class | Teaching Assistants |
| Mrs Milton | Redwood Class Y6 | Mr Jones & Miss Pitcher | Mrs Palin | Elm Class Y4 | Mrs Graham |
| Mr Hitchman | Maple Class Y6 | Mrs Fisher & Miss Pitcher | Mrs Elliott & Mr Francis | Willow Class Y4 | Mrs Graham |
| Miss Penrose | Cedar Class Y5 | Mr Jones, Mrs Wheeler & Mrs Lloyd | Mrs Hulme | Cherry Class Y3 | Mrs Smith |
| Mr McQuire | Oak Class Y5 | Mr Rowsell & Mrs Powell | Miss Griffiths | Juniper Class Y3 | Miss Brint |
| Pupil & Parent Support Advisor | | Mrs Carrick | PPA Teachers | | Mrs Wainwright. |

Support Staff

Office Staff

| | |
|---------|---------------|
| Mrs Ash | Administrator |
|---------|---------------|

Midday Supervisors

Mrs Titheridge

Mrs Terrett

Mrs Elliott

Cleaners & Caretaker

| | |
|-------------|-----------|
| Mrs Elliott | Caretaker |
|-------------|-----------|

| | |
|----------------|--------------|
| Mrs Titheridge | Mrs Phillips |
|----------------|--------------|

Governors

School Development Board

Clerk to the Governors: Roger Slater

Governors

Co- Chairs: Emma Irvine & Nicola Evered

Louise Bennett - Headteacher

Tammi Wainwright – Deputy Headteacher

Lee Hitchman - Teacher

Gary Tatnell - Parent

Keith Ryder - Parent

Kathleen McGillyCuddy – Community

Dan Holmes - Community

OFSTED

Pupils are well looked after and enjoy school. They have confidence in their teachers to provide help if they experience problems.

The new Headteacher has acted quickly to begin putting in place the basic systems necessary for running a successful school.

Teachers are following the non-negotiable guidelines set down by senior leaders. As a result, their expectations of children' behaviour and academic standards have risen.

OFSTED

Feedback Nov 2017

Parents

...May I also say how brilliantly the junior school have done in keeping the students engaged, keeping parents updated and dealing with all the constraints and changes over the past months.

The school has been extremely organised and supportive of parents and pupils in a very challenging time.

Feedback during Lockdown 2021

Cam Woodfield are providing amazing support both in school and from a home learning perspective.

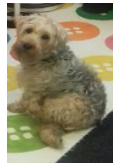
School Building & Grounds

Currently we have 180 children in school, arranged in 8 classes. The class structure for September 2021, will operate with 8 classes and approx.184 children. Please see the table for September's class structure:

| Class Name | Year Group / s | Teacher/s |
|------------|----------------|--------------------------|
| Cherry | Y3 | Mrs Hulme |
| Juniper | Y3 | Miss Griffiths |
| Elm | Y4 | Mrs Palin |
| Willow | Y4 | Mrs Elliott & Mr Francis |
| Cedar | Y5 | Miss Penrose |
| Oak | Y5 | Mr McQuire |
| Redwood | Y6 | Mrs Milton |
| Maple | Y6 | Mr Hitchman |



We are very fortunate as a school to have the following facilities for all children to enjoy. These are as follows: A new Learning Zone (including library area) and a Pastoral Room called The



Butterfly Room (for emotional support and interventions). We also have a four legged friend called Maisie, the dog, who also helps the children.

We have good ICT provision with a fully equipped IT room,30 android Learning pads, 30 laptops and interactive whiteboard screens in all classrooms.

CWJS is fortunate to have a teaching kitchen to use with the children in technology lessons.



As part of the school's ethos we believe that children are also given the opportunity to learn outside and therefore the grounds of the school is a wonderful area for enriched learning opportunities. There is a large school field which is used in the late spring and summer for playtimes and for a wide range of sports.



As well as school assemblies, concerts and plays, our spacious school hall is used for a variety of after-school clubs such as drama and PE. Hot meals are provided daily in the hall for the children.

The School Day, Rewards, Sanctions & House Groups

| School Daily Timetable | | | | | | | | | | | |
|------------------------|---------------------------------|------------------------|----------------|----------------------------|---------------|------------------------|-----------------|-----------------|--------------|----------------|-------------------|
| Time | 8:55 – 9:10 | 9:10 – 9:25 | 9:25 – 9:45am | 9:45 – 10:30am | 10:30 - 10:45 | 10:45 – 10:55 | 10:55- 11:30am | 11:30 12:20 | 12:20 – 1:15 | 1:15 – 2:15 | 2:15 – 3:20 |
| | Registration | | | | | | | | | | 3:20pm: Home time |
| Subject | Flying Start & 5mins Timetables | Assembly/ Home Readers | Maths Meetings | Intelligent Maths Sessions | Break | Spelling & Handwriting | English Reading | English Writing | Lunch | Theme Learning | Theme Learning |

Each class has a specific room where the majority of teaching takes place. There is also timetabled access to communal areas such as the hall, dining room or Thrive / Pastoral room.

Registration. 8:55am

- Parents are responsible for informing the school of any non-attendance on the first morning of absence. The absence will be authorised if a legitimate reason for absence is given, with written confirmation.
- Requests for time out of school to attend hospital appointments, dentist etc. Parents should complete a form that is then handed into the Headteacher, who will then decide if the absence is justifiable to be authorised.
- Children who arrive during the registration period will be classed as late. Children arriving at school after the registration time, their attendance will be classed unauthorised unless there is an acceptable reason for lateness. Late children should report to the school office.
- Children leaving during a school session will have their name entered in the school 'Early Leave / late attendance register,' by the administrative staff. The person taking a child out of school must report to the school office and collect the child from the main entrance.

Lunch time is 12:20 – 1:15pm

Home Time is: 3:20pm – children in Y3 & Y4 classes are collected from the Lower Playground (in front of the school office).

Rewards & Sanctions



We believe that public and private praise helps a child's self-esteem and promotes good behaviour.

We aim to create a sense of belonging within school, that has high expectations of everyone that attends. We do this by celebrating success during weekly and special assemblies, when each teacher is able to reward children individually or as a group for achievements in their work or for kind and helpful behaviour.

Stickers, certificates and privileges/prizes are given as rewards.

There is an expectation that all children will follow our Golden Rules. This is our expectation of normal school behaviour.

Celebration of Everyone Working Together as a Team

This is where the school say a big thank you to the children for working as a Team and making CWJS a great place to learn and work. Each term we will have an event where everyone takes part. These events will encourage children to be responsible citizens and in doing so, will have special projects that work alongside making the school or the local community even better.

Diamond Award

Teachers nominate a child in their class who has gone over and beyond the Golden Rules. This is a daily reward. Children who have been nominated will then receive their certificate from one of the Senior Leadership Team.






Headteacher's Awesome Award

This award is given out during the Friday's Celebration assembly. Teachers will nominate a pupil in their class who has achieved or demonstrated something amazing. This could be a great attitude to work, adults, friends, an achievement outside school – the list is endless!

House Points

There is also a House System. Every child belongs to one of the school's four houses: Blue, Yellow, Red and Green. Children can earn house points in their work or through demonstrating one of the school values. A weekly count takes place within the classes and the child with the most 'House Points' then gets presented with an award cup which is then displayed on their desk for an entire week. This reward stays in school. At the end of the year a special treat is given to the children in the winning house.

School Rules & Sanctions

| Behaviour System | |
|---|---|
|  | Children who reach the Diamond Stage, have demonstrated over and beyond the qualities and criteria of the Star. These children will visit the Headteacher's office to collect a Diamond Award. This will be announced in weekly assemblies. |
|  | Everyone one has a new start on the Star every day. Children who abide by the school's Golden Rules will continue to stay on the star. In doing so, they will accumulate 10 minutes per day to use on Friday's Star Time. |
|  | <u>First Stage of Sanctions – Low Level Behaviour</u> |
|  | <u>Second Stage of Sanctions – Persistent Low Level Behaviour +</u> |
|  | <u>Third Stage of Sanctions – A Continuation of Amber Behaviour+ & Severe traits of Behaviour</u> |

Medical, Illness & Absence

Inhalers:

All inhalers should be easily accessible. By KS2, children should be able to take responsibility administering their own inhaler.

Other medical needs:

The school takes measures to address any specific medical need/s a child may have starting or during their time at CWJS. Depending on the medical need, our staff will receive training from other professionals on how to support the family, during their time at school. It is therefore important that any changes in a child's needs is reported straightaway to the school and meetings are held with the Headteacher & SENDCo on what provision and action the school needs to take for the child.

If a child is sick at school: Please contact the school office before 8:55am. If your child suffers from sickness or diarrhoea, **please allow 48hrs**, after their last symptoms, before they return back to school.



We ask parents to let us know a daytime telephone number and an alternative contact number so that in the unlikely event of your child having an accident or becoming unwell while at school, we are able to get in touch with you immediately.

Attendance / Absence: It is important that your child attends school.

A photograph of a school absence form. The form is titled 'Absence Form' and contains various fields for student information, dates, and reasons for absence. It also includes checkboxes for different types of absences and a section for the parent's signature and contact details.

If your child needs to attend a medical appointment, then you must complete this form explaining the reason for the absence and proof of the medical appointment.

If you are needing to take your child out of school for extenuating circumstances e.g. funeral, wedding etc. then please complete this form.

All absences from school need to be reported and this form completed every time. This form can be collected from the school office. **The Headteacher will not authorise family holidays in term time.**

Uniform

Our supplier of uniform is School Trends

www.schooltrends.co.uk

an online company that will take your orders and deliver them to your door. The school does not hold any stock on site.

Uniform:

- A light blue polo shirt (School logo optional).
- A logo navy blue sweatshirt or cardigan.
- Dark grey or black trousers for Boys & Girls.
- Dark Grey or Black Skirt for Girls.
- Black school shoes
- PE kit – Logo T-shirt dark navy, dark navy or black shorts, trainers.

Uniform



The school jumper, cardigan, polo shirt & PE t-shirt will have the logo embroidered onto the clothing.

Uniform for Cam Woodfield Junior School



Your child will also need in the winter months a waterproof coat and jogging bottoms for PE. If your child is having sandwiches, then they will need a sandwich bag and a drinks bottle (water only). Further details on hot lunches and the catering company Apsens to follow.

If you require any support in buying the uniform, then please contact the school office: admin@camwoodfield-jun.gloucs.sch.uk or telephone: 01453 542706.

Hot Lunches & Free School Meals

Hot Lunches:

Aspens is the current caterer for the school's hot lunches. They will provide your child with a choice of 3 delicious meals. One of those meals will be a vegetarian selection. If your child requires any specific dietary or allergy needs, then Aspen can cater for your child. You will receive a termly menu from Aspens where you can then decide how many meals you would like your child to have during the week. This can either be Monday – Friday or the week split up with 2 days of sandwiches and the rest hot meals. It's entirely up to you as parents, how and when you would like your child to have a hot meal in school.

Payment for Hot Lunches:

Parents will be given a special username and password that they will use to login to the school's Virtual Learning Environment (VLE). This is on the school's website and is also used to view their child's class and work etc. On this site, there is a facility where you can 'epay' for dinners. You will need to make sure your account is in credit for your child's hot meals. Each meal costs on average: £2:30.

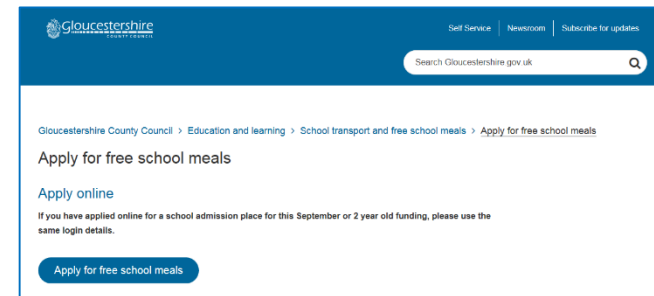
Free School Meals:

Junior children are not entitled to Universal Free School Meals (UFSM) so it is important that parents register for Free School Meals on Gloucestershire County Council Website:

<https://www.gloucestershire.gov.uk/education-and-learning/school-transport-and-free-school-meals/apply-for-free-school-meals/>

Your child might be able to get free school meals if you are entitled to any of the following:

- Income Support
- income-based Jobseeker's Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit
- If your child is eligible for free school meals, they'll remain eligible until they finish the phase of schooling (primary or secondary).



Special Educational Needs and Disabilities

Special Educational Needs & Disabilities

We understand that children have a range of different abilities. Some may be exceptionally able in areas, while others have particular learning difficulties. All schools are required to keep a register of children who may need some extra help in the classroom. Mrs Wainwright is our SENDCo (Special Educational Needs and Disabilities Coordinator).

If your child has been identified as needing targeted SEND support, then your class teacher and Mrs Wainwright will contact you to discuss your child's needs further.

As part of the children's transition into Year 3, Mrs Wainwright and Mrs Law discuss the needs of all those who are on SEND plans (My Plan/My Plan+/EHCP). The last reviewed plan at the Infant school transitions with the child into Y3 and is then reviewed following the cycle detailed below:

The SEND **ASSESS, PLAN, DO, REVIEW** cycle takes place at specific points during the year, following a personal invite to the review:

- 2nd week after the October half term
- 2nd week after the February half term
- 2nd week after the May half term

If at any point parents/carers have concerns about their child's progress or attainment, or suspect the child may have additional needs, they are encouraged to make an appointment to discuss their concerns with their child's class teacher and/or, Mrs Wainwright.

Parents/Carers are always invited to each review, along with the relevant staff and agencies. Mrs Wainwright will endeavour to make contact with the parents/Carers of those children with SEND at some point during the week beginning Monday 1st June. Initial contact will be made by email, followed by a request for contact details so more detailed conversations can be achieved through a phone call.

Pastoral Support and Intervention

At Woodfield we recognise that high quality pastoral support is necessary, as the emotional and social development of children is the basis on which all other development and progress is built. The pastoral support that we offer consists of three tiers of intervention.

Tier 1 – The Classroom level – This includes high quality PSHE teaching, including all aspects of health, well-being and personal development.

Tier 2 – Whole school level – This includes our buddy system, where new year 3 children are supported by a year 6 buddy. It also includes our 'Time to Talk' system, where children can talk through a problem or concern with an adult.

Tier 3 – Pastoral support team interventions. For some children further support is needed to enable them to be ready for learning, to develop socially and emotionally or to overcome challenges they may face. These children will be identified by staff and referred to the pastoral team to receive additional support. We run intervention programmes to support children with anxiety, anger, resilience and loss. We can also provide one to one support to children with a specific pastoral need, for example those experiencing bereavement. We work closely with other professionals, such as CAMHS (Children and adolescent mental health service), and the Educational Psychology Service. Where appropriate we will make referrals to outside agencies, when children need further support.

Support for parents:

Mrs Carrick is our parent support advisor and is available to meet with parents and provide support and advice on any issue affecting their child.



Thrive is a therapeutic approach to help support children with their emotional and social development. The Thrive approach offers practical strategies and techniques and is built around online assessments which identify children's emotional development and provides action plans for their individual needs. Mrs Carrick is our licensed Thrive practitioner and works alongside Mrs Wheeler to deliver Thrive sessions to identified children.



'Make me a Superhero' is a six session programme developed by Gloucestershire Healthy Living and Learning. It enables and encourages children to develop resilience. It helps children to develop their positive inner coach, develop self-confidence and a pride in 'being me'. The aim is to give children the skills to think before acting. It is hoped that this will create more confident, resilient children with raised aspirations and sense of self.



Build Happy is a 6 session specialist intervention, which uses Lego to help children identify the range of emotions they experience, to understand how these emotions can affect them and to support the development of strategies for managing these emotions.



Miniature schnauzers are a breed of dog that is known for its mild temperament. Maisie is a very calm and gentle dog and enjoys being around children. She has a hypo-allergenic coat. Maisie comes into school for one day each week, working with individuals and small groups of children.

Our Pastoral Team:

Mrs Wainwright – Deputy Head and SENDCO
Mrs Carrick – Parent and Pupil Support Advisor and Thrive Practitioner
Mrs Wheeler – Thrive Teaching Assistant
Mrs Graham – Pastoral Support Teaching Assistant
For more information please contact Mrs Carrick by emailing rcarrick@camwoodfield-jun.gloucs.sch.uk

Cam Woodfield Junior School are proud to hold the Gloucestershire Mental Health Champions Award.



Curriculum & Assessment

At Cam Woodfield Junior School, we believe that celebrating all learners is paramount in academic, sporting and creative achievements. Therefore, it is important that all children who attend our school have the opportunities to thrive in rich, stimulating and engaging lessons. We drive the National Curriculum skills through a creative approach, where children have the opportunity to explore, question and develop their knowledge and understanding through themed learning. We want our children leaving Cam Woodfield Junior School with a passion for lifelong learning.



Inspiring Learning Environments

As parents you will receive termly class learning overviews that will identify what your child will be learning during that term. We also have special assemblies that we encourage parents to watch and then visit the classrooms to see their child's amazing learning and work.

We are fully committed to following the National Curriculum.

Assessment

Assessment means checking a child's ability in different subjects. It enables the class teacher to understand how a child is progressing, and how best to offer help and further challenges. KS2 curriculum assessment maps for The New National Curriculum criteria in English & Maths and the following systems across the school:

In Year 3 and 4:

- In Y3 we will also baseline the children in September which means we have raw entry data that we can use to set children.
- Half- termly Maths assessment
- A weekly spelling test

- A reading record and a half termly piece of unassisted writing to record progress
- Mental Maths assessment in September to group children
- Non statutory Tests for Curriculum Criteria termly

In Year 5:

- As above plus
- Maths class sheet to identify strengths and weaknesses

In Year 6:

- As above plus
- Statutory tests - Key Stage 2 SATs in Reading, Grammar, Punctuation, Spelling and Mathematics. Teacher assessment in writing.



Homework

We believe that homework should be a positive experience for children. Homework is set to children’s age and level of ability.

At the beginning of the Autumn, Spring and Summer terms, parents or carers will receive a Home/School communication letter from their child’s class teacher. This will inform them of curriculum topics which are to be covered in school and also homework requirements.

The precise amount of time spent on homework is much less important than the quality of the tasks done. At Cam Woodfield Junior School, we recognise that children have worked hard during the day and should have time to pursue other hobbies as well as complete school based tasks. For this reason, specific tasks will be allocated several days before they are required. This allows for a degree of flexibility as to when tasks are completed. When project based homework is given, there will be clear deadlines, with weekly opportunities to review progress.

| <u>Homework</u> | | | | |
|--|------------------------------|------------------------------|-----------------|---|
| Reading | Writing | Maths | Times tables | Spellings |
| Home readers | Focus on the week’s learning | Focus on the week’s learning | Maths passports | Weekly spelling pattern |
| Given out Friday returned by children on Wednesday | | | | Spelling pattern taught on Monday and tested Friday |
| Themed homework project based: termly | | | | |

Extra-Curricular Activities

Outside normal school lessons, we are able to offer children a number of activities. The type of after school club provision will change due to the term/season. Here are some examples: Rounders, Netball, Rugby, Mindfulness, Yoga, Zumba, Circus Skills, Football, Dance, Rock Choir, Production Club

PTA raises essential funds for all three sites: The Nest, CWIS & CWJS. In the past we have been able to purchase further IT equipment and reading books for the pupils in the school.



Childcare Provision



The Woodfield Nest Pre-School & Out of School Club

Before and After School Provision is provided by The Nest, which is situated on the school site. This is a separate business and if you require childcare than please contact Rachel Austin, Centre Manager.

The Woodfield Nest Pre-School & Out of School Club

Rachel Austin, Centre Manager

Elstub Lane

Cam

Dursley

Gloucestershire

GL11 6JJ

Tel: 01453 548248

Email: thewoodfieldnest@eygloucestershire.co.uk

Secondary Education

At the end of Year 6 most of our children move onto Rednock Secondary School in Cam, Dursley. Children of a high academic ability also have the chance to sit an exam for entry to Marling Boys Grammar School or Stroud High School for Girls in Stroud.

We have a close liaison with Marling (CBAT) and Rednock Schools, and children in Years 5 and 6 have numerous opportunities to take part in various activities at both schools. In the summer term, senior members of their staff visit our school to meet prospective children.

We regularly have cookery, science and design & technology days at these local secondary schools.

Contact Information

Cam Woodfield Junior School, Elstub Lane, Dursley, Gloucestershire. GL11 6JJ

The main School entrance is accessed via Elstub Lane

Telephone: 01453 542706

School office email: admin@camwoodfield-jun.gloucs.sch.uk Or finance: finance@camwoodfield-jun.gloucs.sch.uk

School Website: <https://www.camwoodfield-junior.uk> Facebook: @camwoodfieldjuniorschool Twitter: @cam_woodfield

